

The Planning Inspectorate

FOR OFFICIAL USE ONLY
Date received

LISTED BUILDING CONSENT OR CONSERVATION AREA CONSENT APPEAL

The appeal must reach the Inspectorate within 6 months of the date of receipt of the notice of the Local Planning Authority's decision, or within 6 months of the date by which they should have decided the application.

A. INFORMATION ABOUT THE APPELLANT(S)	
Full Name:	
Address:	
Postcode: Reference:	
<small>Failure to provide the postcode may cause delays in processing your appeal.</small>	
Daytime Tel No: Fax No:	
Agent's Name (if appropriate):	
Agent's Address:	
Postcode: Reference:	
<small>Failure to provide the postcode may cause delays in processing your appeal.</small>	
Daytime Tel No: Fax No:	
B. DETAILS OF THE APPEAL	
Name of the Local Planning Authority (LPA):	
Description of the Works:	
.....	
.....	
Address of the Site:	National Grid Reference (see key on OS map for Instructions). Grid Letters: Grid Numbers eg TQ:298407
Postcode:
<small>Failure to provide the postcode may cause delays in processing your appeal.</small>	
Date and LPA reference number of the LBC/CAC application you made and which is now the subject of this appeal:	Date of LPA Notice of Decision (if any):
.....
Are there any outstanding appeals for this site e.g. Enforcement, Lawful Development Certificate etc? If so please give details and any Planning Inspectorate reference number here:	
.....	

C. REASON FOR THE APPEAL

THIS APPEAL IS AGAINST the decision of the LPA:-

(* Delete as appropriate)

1. to *refuse/grant subject to conditions, *listed building consent/conservation area consent for the works described in Section B.
2. to refuse to *vary/remove a condition(s) attached to a previous grant of *listed building consent/ conservation area consent.

Or the failure of the LPA:-

3. to give notice of its decision within the appropriate period on an application for *listed building consent/conservation area consent.

D. CHOICE OF PROCEDURE

CHOOSE ONE OF THE FOLLOWING TYPES OF PROCEDURES - These are described fully in the booklet 'making your planning appeal' which accompanied this form.

1. WRITTEN REPRESENTATIONS

If you have chosen the written representations procedure, please tick if the whole site can clearly be seen from a road or other public land. (An unaccompanied site visit will be arranged if the Inspector can adequately view the site from public land.)

2. LOCAL INQUIRY Please give reasons why an inquiry is necessary

3. HEARING Although you may prefer a hearing, the Inspectorate must consider your appeal suitable.

E. ESSENTIAL SUPPORTING DOCUMENTS

A copy of each of the following should be enclosed with this form.

1. The application submitted to the LPA;
2. The site ownership details (Regulation 6 certificate) submitted to the LPA at application stage;
3. Plans, drawings and documents forming part of the application submitted to the LPA;
4. The LPA's decision notice (if any);
5. Other relevant correspondence with the LPA; please identify the correspondence by date or otherwise:
.....
6. A plan showing the site in red, in relation to two named roads (preferably on an extract from the relevant 1:10,000 OS map). (**Failure to submit this can delay your appeal.**)

Copies of the following should also be enclosed, if appropriate:

7. Any plans, drawings and documents sent to the LPA but which do not form part of the submitted application (eg drawings for illustrative purposes);
8. Additional plans or drawings relating to the application but not previously seen by the LPA. Please number them clearly and list the numbers here:
.....

F. SUPPORTING INFORMATION

Grade I

Grade II*

Grade II

If the building is listed, please indicate the grade of the building by ticking the appropriate box opposite.

YES

NO

Has a grant been made under sections 3A or 4 of the Historic Buildings and Ancient Monuments Act 1953?

Does the appeal relate to an application for conservation area consent?

G. APPEAL SITE OWNERSHIP DETAILS

IMPORTANT: THE ACCOMPANYING NOTES SHOULD BE READ BEFORE THE APPROPRIATE CERTIFICATE IS COMPLETED. CERTIFICATES A AND B ARE GIVEN BELOW. IF NEEDED, CERTIFICATES C AND D ARE ATTACHED TO THE GUIDANCE NOTES.

SITE OWNERSHIP CERTIFICATES

PLEASE DELETE INAPPROPRIATE WORDING WHERE INDICATED (*) AND STRIKE OUT INAPPLICABLE CERTIFICATE

CERTIFICATE A

I certify that:

No person other than *myself/the appellant was the owner (see Note (i) of the guidance notes) of any of the building to which the appeal relates at the beginning of the period of 21 days ending with the date of the appeal.

OR

CERTIFICATE B

I certify that:

I have/the appellant has* given the requisite notice to all the persons other than *myself/the appellant who, at the beginning of the period of 21 days ending with the date of this appeal, were owners (see Note (i) of the guidance notes) of the building to which this appeal relates.

Owner's Name	Address at which notice was served	Date on which notice was served
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.....
	
	

Signed (on behalf of)

Name (in capitals) Date

H. GROUNDS OF APPEAL If the written procedure is requested, the appellant's FULL STATEMENT OF CASE **MUST** be made. If the written procedure has not been requested, a brief outline of the appellant's case should be made here.

PLEASE SIGN BELOW

I confirm that a copy of this appeal form and any supporting documents relating to the application not previously sent to the LPA has been sent to them. I undertake that any future documents submitted in connection with this appeal will also be copied to the local planning authority at the same time.

Signed (on behalf of)

Name (in capitals) Date

The Planning Inspectorate is registered under the Data Protection Act 1998, so that we may hold information supplied by you on our computer system for the purpose of processing this appeal.

CHECKLIST - Please check this list thoroughly to avoid delay in the processing of your appeal.

- | | |
|---|--|
| <ul style="list-style-type: none">● This form signed and fully completed.● Any relevant documents listed at Section E enclosed.● Full grounds of appeal/outline of case set out at Section H.● Relevant ownership certificate A, B, C or D completed and signed. | <ul style="list-style-type: none">◆ 1ST COPY: Send one copy of the appeal form with all the supporting documents to:
The Planning Inspectorate
Crown Buildings
Cathays Park
CARDIFF
CF10 3NQ◆ 2ND COPY: Send one copy to the LPA, at the address from which the decision on the application (or any acknowledgements, etc) was received, enclosing any supporting documents not previously submitted to them as part of the application.◆ 3RD COPY: For you to keep |
|---|--|