



**TREE REPLACEMENT NOTICE (TRN) APPEAL  
FORM  
TOWN AND COUNTRY PLANNING ACT 1990  
SECTION 208 (AS AMENDED BY THE  
PLANNING AND COMPENSATION ACT 1991)**

Before completing this form please read "Guide for Appellants (Tree Replacement Notices)"

**WARNING** Your appeal must reach the Planning Inspectorate before the date on which the Council has stated the tree replacement notice will take effect. We have no powers to extend the deadline.

If you need this document in large print, on audio tape, in another language or in Braille, please call our Diversity Help Line on 0117 372 8939.

**PLEASE PRINT CLEARLY IN CAPITALS USING BLACK INK**

**A. APPELLANT**

Name

Address

Postcode

Daytime Tel

Fax

Email

I prefer to be contacted by: Email  Post

**B. AGENT: If acting on behalf of the appellant, you will be our main contact on all matters relating to this appeal and we will direct all queries and correspondence to you.**

Name

Organisation

Address

Postcode

Daytime Tel

Fax

Email

I prefer to be contacted by: Email  Post

### C. APPEAL SITE

Address where the appeal tree is (trees are) located:

Do you own the site:    Yes             No

**If no**

- 1) give details of your interest in the site (e.g. tenant, neighbour):
  
- 2) give the name and address (if different from the above) of the owner and/or occupier of the site. We will need to contact them to make arrangements for our Inspector to gain access to the site:

### D. COUNCIL/DECISION

Notice issued by:

Council Reference:

Date of Notice:

Date notice is to take effect:

### E. APPEAL

Please tick only the relevant boxes.

**I am appealing on the following grounds:**

- (a) that the provisions of section 206 or, as the case may be, the conditions mentioned in section 207(1)(b) are not applicable or have been complied with;
- (aa) that in all the circumstances of the case the duty imposed by section 206(1) should be dispensed with in relation to any tree;
- (b) that the requirements of the notice are unreasonable in respect of the period or the size or species of trees specified in it;
- (c) that the planting of a tree or trees in accordance with the notice is not required in the interests of amenity or would be contrary to the practice of good forestry;
- (d) that the place on which the tree is or trees are required to be planted is unsuitable for that purpose.

## F. GROUNDS OF APPEAL

The reasons you set out below will be treated as your statement of case. It is important that you set them out in full, and include any information you think relevant. If you ask to be heard you will have an opportunity to expand your statement later but you should not use the opportunity to introduce new issues (for procedure options see box G).

Please continue at section J or on a separate sheet if necessary.

## G. PROCEDURE

Appeals dealt with by written representations (fast-track) procedures are usually decided more quickly than those which proceed through a hearing or a more formal local inquiry and because of this we recommend the fast track procedure.

However, if you or the Council ask to be heard by the Inspector we will organise a hearing which will take the form of a round table discussion. In very exceptional cases, where complex legal matters are at issue, a substantial number of third parties are involved and/or formal cross examination is warranted, we may decide to hold an inquiry.

Please tick one box only.

I wish my appeal to be decided through the fast-track procedure

I wish to appear and be heard by an Inspector

## H. SUPPORTING DOCUMENTS

**In support of your appeal form please send a copy of the tree replacement Notice.**

**Please tick the boxes to show which documents you are enclosing and list any other documents you are submitting in the space below. There is no need to submit the background papers with your appeal because these will be forwarded to us by the Council to be placed before the Inspector who determines the appeal.**

**I enclose:**

1. A copy of the tree replacement notice 1
2. A copy of the tree preservation order 2

## I. CONFIRMATION

### DECLARATION

1. I understand that:

- a) the Planning Inspectorate may use the information I have given for official purposes in connection with the processing of my appeal.
- b) details from this form, including my name, the site description and reasons for making this appeal may appear on the Planning Inspectorate's website/Planning Portal.

By signing this form I am agreeing to the above use of the information I have provided.

2. I have completed all sections of the appeal form and confirm that the details are correct to the best of my knowledge.

3. I have sent a copy of this appeal form and enclosures to the Council.

Signature

Date

Name (in capitals)

On behalf of (if applicable)

The gathering and subsequent processing of the personal data you give on this form accords with the terms of the Planning Inspectorate's registration under the Data Protection Act 1998. More about the Planning Inspectorate's data protection policy can be found on our website at "Privacy Statement":

**Please send the completed form and supporting documents to:**

The Environment Appeals Team  
Room 4/04 Kite Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Telephone: 0117 372 8812  
or e-mail it to: [environment.appeals@pins.gsi.gov.uk](mailto:environment.appeals@pins.gsi.gov.uk)

1. You must send a copy of this completed form to the Council including copies of any supporting documents you send to us.
2. When we receive your appeal form we will check it against background documents supplied by the council before telling you whether your appeal is valid.
3. At the end of the appeal process we will send you the Inspector's decision, including the reasoning in writing.

